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STAFF REPORT

BOARD MEETING DATE: June 28, 2016

DATE: May 20, 2016
TO: Board of County Commissioners
FROM: Joshua G. Wilson, Chief Deputy Assessor
(775) 328-2200, jgwilson@washoecounty.us

THROUGH: Michael E. Clark, Assessor

SUBJECT: Acknowledge receipt of annual report of projected expenditures for the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor for FY 2016/2017. (Commission Districts 1, 2, 3, 4, 5)

SUMMARY

This report is submitted pursuant to NRS 250.085 (4), which states that on or before July 1 of each year, the county assessor shall submit to the Board of County Commissioners a report of the projected expenditures of the money in the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor for the following fiscal year. Many of the proposed expenditures will require funds to be spent over the course of multiple years.

Strategic Objective supported by this item: Stewardship of our Community

PREVIOUS ACTION

Bill No. 1480, Ordinance No. 1300 amending the Washoe County Code to create an account designated as the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor was adopted on June 23, 2006. Funds have been accruing in the account, IN20280, for the purchase of software, equipment and training to enhance the technology of the office of the Assessor.

BACKGROUND

Pursuant to NRS 361.530(2), the county assessor receives one-quarter of the 8% commission reserved from the gross amount of personal property tax collections. The commission is accounted for separately in the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor.

AGENDA ITEM # 12

The money in the account:

- (a) Must be accounted for separately and not as a part of any other account. NRS 250.085(2)(a); and
- (b) Must not be used to replace or supplant any money available from other sources to acquire technology for and improve technology used in the office of the county assessor. NRS 250.085(2)(b); and
- (c) The money in the Account must be used to acquire technology for or improve the technology used in the office of the county assessor or by another entity with operational impact on the office of the county assessor, including, without limitation, the payment of costs associated with acquiring or improving technology for converting and archiving records, purchasing hardware and software, maintaining the technology, training employees in the operation of the technology and contracting for professional services relating to the technology. NRS 250.085(3)

FISCAL IMPACT

No impact to the General Fund. All expenditures are to be paid from Assessor's Technology Fund, IN20280. Anticipated resources available in the account during FY17 are expected to be approximately \$1,350,000. During FY17, projected expenditures include the following multi-year projects:

Equipment/disk space/servers	225,000
Convert paper sketches to digitized format	75,000
GIS Parcel Fabric conversion	300,000
CAMA/GIS/Technology Training	25,000
Software Maintenance and miscellaneous software	150,000
Reserve for software enhancements	575,000
Total	1,350,000

RECOMMENDATION

It is recommended that the Board of County Commissioners acknowledge receipt of annual report of projected expenditures for the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor for FY 2016/2017.

POSSIBLE MOTION

A possible motion would be:

“Move to acknowledge receipt of annual report of projected expenditures for the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor for FY 2016/2017.”